

**THURSTON PARISH COUNCIL**

Parish Council Office

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The Parish Councillors of THURSTON PARISH COUNCIL are summoned to attend the monthly Council Meeting on **Wednesday 7<sup>th</sup> June 2023 commencing at 7.00pm** in the Thurston Community Library on Norton Road.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

**AG E N D A**

1.	Opening including Statement	7.00
2.	Apologies – a) Council to receive apologies for absence b) Council to consent to accept apologies received	7.11
3.	Declarations of interests: a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion b) To receive notification of gifts of hospitality exceeding £50 c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy	7.15
4.	Minutes of previous meetings: a) To receive and consider the minutes of the following meeting: <i>(all as previously circulated)</i> Meeting of 17 <sup>th</sup> May 2023 b) Council to note Draft and Approved minutes of the following committees are available to view online at <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> : Planning; Policy & Resources and Leisure and Environmental Committee c) Council (as Sole Trustee) to note the circulation of the approved minutes of the April meeting of the Recreation Ground Trust Charity	7.20
5.	REPORTS FOR INFORMATION – to receive the following reports as submitted by: • County Councillor Penny Otton • District Councillors Austin Davies & David Bradbury	7.25
6.	Police Matters – a) To receive a report from Stowmarket SNT on crimes relating to Thurston. b) To consider matters for referral to Stowmarket SNT.	7.40
7.	PUBLIC FORUM – a) to receive comments from members of the public on the agenda submitted.	7.45
8.	Statutory Business – <i>to view associated papers please use the following web-link:</i> <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> a) To review Council's adopted standing orders and financial regulations and delegate to the Clerk to make changes where necessary. b) To receive the review of inventory of land and assets including buildings and office equipment as carried out by the Clerk and Cllr. Rainbow. c) To receive confirmation that the Clerk and Internal Controller have carried out a review of the council's insurance arrangements and confirm that insurance cover is in place in respect of all insured risks including the adequacy of the Fidelity Guarantee cover d) To review the council's and/or staff subscriptions to other bodies	8.00
9.	To consider matters relating to Network Rail: a) to receive a monthly update on the feasibility study relating to the Thurston Station Level Crossing to be carried out by Network Rail.	8.15

	b) to receive an update on the Community Action for Thurston (CATS) campaign to improve the appearance and use of the Thurston Station Building.	
10.	<p>Finance - to view all associated papers please use the following web-link:  <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a></p> <p>a) To approve the accounts awaiting payment including those coming forth (<i>Paper 1 - 07.06.23</i>)</p> <p>b) To note the accounts paid since the last meeting up to 30.04.23 (<i>Paper 2 – 07.06.23</i>)</p> <p>c) To note receipts allocated since the last meeting up to 30.04.23 (<i>Paper 3 – 07.06.23</i>)</p> <p>d) To receive the Balance of the Accounts for the period ending 30.04.23 (<i>Paper 4 – 07.06.23</i>)</p> <p>e) To note the CIL report for May 2023 including nominal sums for potential CIL expenditure for the coming year (<i>Paper 6 – 07.06.23</i>)</p> <p>f) To receive and approve the Internal Control for the 1<sup>st</sup> Quarter of the year 2023-2024 as carried out by Cllr. B Rainbow (<i>Paper 8 – 07.06.23</i>)</p> <p>g) To note the relevant documentation for the year ending 31<sup>st</sup> March 2023 has been submitted to the external auditor PKF Littlejohn.</p> <p>h) To consider the request from Council's Officers to agree to an uplift on the approved CIL bid of £8,000 to install EV Charging Points at the Recreation Ground (<i>Paper 9 – 07.06.23</i>)</p> <p>i) To receive an update on the review of total CIL collection and expenditure for the Parish and expended by MSDC</p> <p>j) To consider the recommendation from the LEC Meeting of 31<sup>st</sup> May 2023 to accept the quotation from Urban Forestry dated 4<sup>th</sup> May 2023 in the sum of £2,975 (Part One only) for tree works at School Road (<i>Paper 10 - 07.06.23</i>)</p> <p>k) To consider the recommendation from the LEC Meeting of 31<sup>st</sup> May 2023 to accept the quotation from FNCE in the sum of £710.70 for works to the fences at the play area on Heath Road (<i>Paper 11 – 07.06.23</i>)</p>	8.25
11.	<p>To consider matters relating to the Community of Thurston:</p> <p>a) To receive matters relating to the production of the Thurston Community Newsletter.</p> <p>b) To receive an update on the s106 works relating to Church Road to be funded by Denbury Homes (ex Hopkins Homes).</p> <p>c) To receive an update on matters relating to Ixworth Road</p>	8.50
12.	<p>Councillor Reports:</p> <p>a) To report village matters of concern to the Clerk</p> <p>b) To receive items for information only from parish council appointed representatives on outside bodies / groups</p>	9.00
13.	<p>Clerks Report – to receive and consider information from the Clerk and Deputy Clerk and in particular:</p> <p>a) To receive the reports of items actioned under delegated powers.</p> <p>b) To receive items of correspondence for noting only.</p>	9.10
14.	<p>To confirm the date of future meetings: all taking place in the Thurston Community Library:</p> <p>a) Policy and Resources Committee Meeting – 21<sup>st</sup> June 2023 – commencing at 6.00pm</p> <p>b) Planning Committee Meeting – 21<sup>st</sup> June 2023 – commencing at 7.30pm</p> <p>c) Emergency Planning Committee Meeting – 28<sup>th</sup> June 2023 – commencing at 6.00pm</p> <p>d) Leisure and Environment Committee Meeting – 28<sup>th</sup> June 2023 – commencing at 6.45pm</p> <p>e) Parish Council Meeting – 5<sup>th</sup> July 2023 – commencing at 7.00pm.</p>	9.20
15.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed –</p> <p>a) To receive a summary of the initial discussion relating to the potential change of lease terms relating to New Green</p> <p>b) To consider the performance reviews that have been completed on all members of staff (<i>Confidential Paper</i>)</p> <p>c) To consider staffing matters</p> <p>d) In light of 16c) to retrospectively approve the Policy and Resources recommendation relating to recruitment to the post covered under 16c) (<i>Confidential Staffing Proposal</i>)</p>	9.25
16.	Close of the Meeting	9.45

