

**THURSTON PARISH COUNCIL**

Parish Council Office

New Green Centre

Thurston IP31 3TG

Tel: 01359 232854

e-mail: [info@thurstonparishcouncil.gov.uk](mailto:info@thurstonparishcouncil.gov.uk)website: <https://thurstonparishcouncil.uk/>

The Parish Councillors of THURSTON PARISH COUNCIL are summoned to attend the monthly Council Meeting on Wednesday 2<sup>nd</sup> August 2023 commencing at 7.00pm in the Thurston Community Library on Norton Road.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

**AG E N D A**

1.	Opening including Statement	7.00
2.	Apologies – a) Council to receive apologies for absence b) Council to consent to accept apologies received	7.11
3.	Declarations of interests: a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion b) To receive notification of gifts of hospitality exceeding £50 c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy	7.15
4.	Minutes of previous meetings: a) To receive and consider the minutes of the following meeting: <i>(all as previously circulated)</i> Meeting of 5 <sup>th</sup> July 2023 b) Council to note Draft and Approved minutes of the following committees are available to view online at <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> : Planning; Policy & Resources and Leisure and Environmental Committee c) Council (as Sole Trustee) to note the minutes of the May meeting of the Recreation Ground Trust Charity will be circulated once approved at the next meeting.	7.20
5.	REPORTS FOR INFORMATION – to receive the following reports as submitted by: • County Councillor Penny Otton • District Councillors Austin Davies & David Bradbury	7.25
6.	Police Matters – a) To receive a report from Stowmarket SNT on crimes relating to Thurston. b) To consider matters for referral to Stowmarket SNT.	7.40
7.	PUBLIC FORUM – a) to receive comments from members of the public on the agenda submitted.	7.45
8.	Statutory Business – <i>to view associated papers please use the following web-link:</i> <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> a) To consider and ratify the decision taken by the Policy and Resources Committee to appoint Mrs Paula Gladwell to the post of Deputy Clerk with a starting date of 15 <sup>th</sup> August 2023. Salary to be within the pay scale range LC2 (24-28) – <i>(paper - Staffing Confidential)</i> b) To consider nominations for co-option to the Parish Council to fill the one (1) vacancy on the Council. c) To review the Council's 3 Year Business Plan as previously circulated <i>(Paper - 3-year Business Plan)</i> d) To agree to the proposal to submit an application to the Local Council Scheme Award for the Quality and as such Council resolves that: i. It has in place all the documentation and information for the Foundation award ii. It meets the requirements for i) above and that it has all the documentation and information in place for the Quality Award	8.00

	<p>iii. It meets the requirements under i) and ii) above and has all the documentation, information and evidence in place for the Quality Award</p> <p>e) To receive nominations for vacancies on the following committee: Planning Committee (1) and retrospectively approve the nomination of Cllr. Smith to the Leisure and Environment and Planning Committees.</p> <p>f) To receive nominations for the vacancy/vacancies on the Recreation Ground Charity Trust Committee (membership to be six members)</p>	
9.	<p>To consider matters relating to Network Rail:</p> <p>a) to receive a monthly update on the feasibility study relating to the Thurston Station Level Crossing to be carried out by Network Rail.</p> <p>b) to receive an update on the Community Action for Thurston (CATS) campaign to improve the appearance and use of the Thurston Station Building.</p>	8.20
10.	<p>Finance - to view all associated papers please use the following web-link:  <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a></p> <p>a) To approve the accounts awaiting payment including those coming forth (<i>Paper 1 - 02.08.23</i>)</p> <p>b) To note the accounts paid since the last meeting up to 30.06.23 (<i>Paper 2 – 02.08.23</i>)</p> <p>c) To note receipts allocated since the last meeting up to 30.06.23 (<i>Paper 3 – 02.08.23</i>)</p> <p>d) To receive the Balance of the Accounts for the period ending 30.06.23 (<i>Paper 4 – 02.08.23</i>)</p> <p>e) To note the CIL report for June 2023 including nominal sums for potential CIL expenditure for the coming year (<i>Paper 5 – 02.08.23</i>)</p> <p>f) To receive the budget to actual for the quarter ending 30<sup>th</sup> June 2023 (<i>Paper 6 – 02.08.23</i>)</p> <p>g) To note the variation to the order for a 4 Tower Mutlitplay Unit to be sited within the grounds of Thurst Café to include a post installation inspection at an extra over cost of £435.71.</p> <p>h) To consider and determine the application for financial assistance as submitted by Gatehouse Caring in East Anglia and SARS (<i>Paper 7 – 02.08.23 &amp; add to Paper 7</i>)</p>	8.25
11.	<p>To consider matters relating to the Community of Thurston:</p> <p>a) To receive matters relating to the production of the Thurston Community Newsletter.</p> <p>b) To receive an update on matters relating to Ixworth Road.</p> <p>c) To receive an update on the meeting with the PROW Officer with regards to S106 works to the Definitive Footpaths in Thurston.</p> <p>d) Thurston Community College – Clerk to provide a verbal update on information from the head of School Infrastructure at SCC on the proposed rebuild of the College</p>	8.45
12.	<p>To consider matters relating to Planning:</p> <p>a) SN/23/00265/SNL – Land to the South West of Beyton Road – to suggest 16 new road names for this development noting the developer has proposed the following road names from the list previously supplied by the council: Hungermere; Bennett; Roper; Hodson; Wickes; Hubbell; Brazier; Cracknell; Peachey.</p> <p>b) DC/23/02429 - Full Planning Application - Erection of 5no. dwellings with garaging @ Land at Norton Road – re-consultation</p> <p>c) Archaeological Excavation Land to the rear of The Firs, Church Road – Clerk to provide a verbal update on this matter.</p>	9.00
13.	<p>Councillor Reports:</p> <p>a) To report village matters of concern to the Clerk.</p> <p>b) To receive items for information only from parish council appointed representatives on out bodies / groups.</p>	9.15
14.	<p>Clerks Report – to receive and consider information from the Clerk and Deputy Clerk and in particular:</p> <p>a) Fishwick Corner / New Road – to receive an update on the programme of works for the delivery of the Fishwick Corner improvements</p> <p>b) NSIPs Focus Group – to note that the Clerk has attended a forum on SALC &amp; SCC's collaborative work on a reference guide to Nationally Significant Infrastructure Projects</p> <p>c) Update on Street Lighting Services procurement – Clerk to provide verbal update</p> <p>d) To receive the reports of items actioned under delegated powers.</p>	9.25

	e) To receive items of correspondence for noting only.	
15.	To confirm the date of future meetings: all taking place in the Thurston Community Library: a) Planning Committee Meeting – 16 <sup>th</sup> August 2023 – commencing at 7.00pm b) Parish Council Meeting – 6 <sup>th</sup> September 2023 – commencing at 7.00pm.	9.35
16.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed – a) To consider access from Recreation Ground, Church Road. b) To consider a deep clean to the Pavilion on the Recreation Ground, Church Road	9.40
17.	Close of the Meeting	10.00

***Victoria S Waples***

Victoria S Waples,  
Proper Officer to the Council  
26.07.2023