#### THURSTON PARISH COUNCIL

MINUTES of the COUNCIL MEETING held on Wednesday 5<sup>th</sup> October 2022 commencing at 7.00pm in Thurston Community Library, Norton Road, Thurston.

Present: Cllr. Rainbow (Chair), Cllrs. Balaam, Bond, Cornell, Haley, Priscott and West.

Also in attendance: County Cllr. Otton; Mrs Waples, Parish Clerk; Mrs King, Deputy Clerk; PCSO Swain and one member of the public.

1. **OPENING** – the Chair opened the meeting advising all that the Protocol adopted by the Parish Council for reporting at Parish Council Meetings, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website: <a href="https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/">https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/</a>.

#### 2. APOLOGIES -

- a) Apologies for absence were received from Cllrs. Dashper & Morris for personal commitments and Cllr. Hay for work commitments.
- b) Council agreed to approve the apologies submitted, aif.
- c) The meeting noted that District Cllrs. Davies and Richardson had submitted their apologies for the meeting.
- d) The meeting was also made aware of Cllr. Grant's resignation from the Council. As this had been received in writing by the Chair, the resignation was effective immediately and the Clerk had informed Electoral Services at MSDC. The casual vacancy would be advertised in accordance with legislation.

#### DECLARATIONS OF INTERESTS FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £50 –

- a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct there were no such interests submitted.
- b) To receive notification of gifts of hospitality exceeding £50 there were none submitted.
- c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy there were none to be reported.
- 4. TO NOTE THE MINUTES OF THE FOLLOWING MEETINGS: (all as previously circulated):
  - a) To approve the following minutes: full Council Meeting of 7<sup>th</sup> September 2022 approval of the minutes as previously circulated was given along with consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place, aif.
  - b) Council to note Draft and Approved minutes of the following committees are available to view online at <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a>: for the following Committees: Emergency Planning Committee; Recreational and Leisure Facilities Committee; Planning Committee; Climate Awareness and Environment Committee and Policy & Resources Committee.
- **5. REPORTS FOR INFORMATION** the following reports were submitted: all of which can be viewed under Appendix C and D (separate file).
  - Report from County Councillor Penny Otton the written report was taken as read and the following points were brought to the meeting's attention:
    - Highways situation the Clerk and Cllr. Otton will be meeting with the new Highways Community Liaison. New kind of system has been set-up whereby County Cllrs. will be able to track issues and orders.
    - Friends of Thurston Library have designated the Library as a warm space.
    - Funding for EV Charging Points.

Cllr. Otton left the meeting at this point.

- Report from District Cllr. Austin Davies the written report as submitted was taken as read and there were no matters to be brought to Cllr. Davies' attention.
- Report from District Cllr. Harry Richardson the written report was taken as read and there were no matters to be brought to Cllr. Richardson's attention.

#### 6. PUBLIC FORUM -

- a) to receive matters of concern from members of the public in attendance on the agenda submitted There were no comments were raised in the public forum.
- b) to receive comments relating to Thurston in general no further questions were raised.

#### 7. POLICE MATTERS

- a) To receive a report from PCSO Swain on crimes relating to Thurston a copy of the report from the Clerk was provided to all containing a summary of the crimes investigated and work undertaken by PCSO Swain and Stowmarket SNT for September 2022. Noted that 4<sup>th</sup> October, PCSO Swain had been in post for a whole year. All noted that the SNT had been inundated with emails and calls relating to parking outside of the primary school as well as speed along Pond Field Road and Lady Road and that the SNT will be keeping an eye on issues relating to graffiti and vandalism as well as noise issues at Station Hill development. With reference to the visibility issues at Fishwick Corner was a concern to the SNT.
- b) To consider matters for referral to Stowmarket SNT there were no matters for referral.

PCSO Swain left the meeting at this point.

#### 8. STATUTORY BUSINESS –

- a) BMSDC Consultation Community Infrastructure Levy (CIL) Bid Round Nine Position Statement for Compliant Bid Project reference M21-09 Thurston Community College Expansion Council to review and consider the valid bid submitted to BMSDC the overreaching concern was agreed as the issue of how this was to be funded and the understanding of the funding stream given the breakdown of pupils circa 23% are from Thurston. It was noted that 78% of the total cost is to be funded via CIL bid. How much money is coming from West Suffolk? Funding identified does not cover the total cost of the project despite the revised email stating to the contrary. Will there be a contribution from those authorities outside of Thurston and Mid Suffolk for pupils at TCC? The overall benefit to Thurston for such an expansion did not outweigh the issues that such an expansion would bring in terms of increased traffic and inadequate parking for parents at peak school times. It was agreed that these concerns should be posed and answered satisfactorily prior to the Parish Council being able to support the CIL bid, aif. The Clerk made the meeting aware that she would be taking part in an Officer and Ward Members meeting to discuss this CIL Bid later in the month.
- b) Provisions that the Parish Council might be able to undertake in response to the cost-of-living crisis all agreed that a voucher system would be preferable and that funding support to pay for a contract between Thurston PC and one of the closest banks to establish a service for the village should be explored further, aif.
- c) BMSDC Council to note that the CIL funding bidding round will open on the 1 October 2022 and will run until the 31 October 2022. Another bidding round will take place next year in May. For an application to be made a CIL Project Enquiry form must first be submitted all noted that dates for the next MSDC CIL bid.

#### 9. PLANNING MATTERS COMING FORTH:

- a) DC/21/02655 To receive an update on the Recycling Centre Project, New Green Centre it was confirmed that appropriate signage including opening hours had been ordered and it was anticipated that the bottle bins will start to arrive week commencing 10<sup>th</sup> October 2022.
- b) DC/20/01249 Submission of details under Outline Planning Permission 5070/16 Appearance, Landscaping, Layout and Scale in respect of Phase 2 Erection of 104 no. dwellings. (Reserved Matters [RM]) at land on the North Side of Norton Road to receive a verbal update from the Clerk on the Planning Committee Meeting at MSDC at which this application was approved the Clerk confirmed that she had attended the meeting on behalf of the Council and spoke on this application and drew the Council's attention to the following points:
  - Management of Lady Green Plantation and the Copse to the North of Lady Green an informative note is to be placed on the planning permission that they will want to see details as to how Linden / Management Company are going to engage with the PC and in what manner and for how long prior to signing off the condition for management of the public open space.
  - It was stated that BMSDC's preferred stance was now not to have management companies and that they

- are working up a policy to ensure that all open space in new development should be offered firstly to parish / town councils and then the District.
- Play equipment to be offered an informative note would be submitted that the PC be kept appraised / engaged as to location, type, scale of play equipment acknowledging that, with Linden's agreement, the PC might wish to add / complement that which was being offered on the understanding that it would be accessible to all.
- ➤ It is to be conditioned that prior to BMSDC signing off the condition under the outline plan for play equipment, Linden have to demonstrate that they have engaged in a meaningful manner with us. Linden appeared amenable to the committee's request at being approached over the equipment.
- Construction Management Plan it is to be conditioned that during Phase 2 there will be a restriction on deliveries to the site using Pond Field Road and that all deliveries be prohibited outside of peak school hours given the location of the primary school and the existing conflict that exists at these times with all highway users. The Clerk confirmed that she had stated that this proposal should not exacerbate known traffic issues.
- Much was made of the fact that this site is within the adopted NDP and is allocated for 200 houses it is also in the Draft BMSDC Plan.
- HOWEVER much was also made of the fact that the District are waiting on the outcome of the JR on 18.10.22 and how that might determine future support for increased numbers on approved sites.
- Questions were also raised by the Committee as to whether the 9 self-build plots were to become part of the District self-build list and how they would be allocated - no definitive answers from the Planning Officer (Vincent Pearce) or the Area Planning Manager (Gemma Walker).

It was confirmed that the reserved matters application was passed by 4 votes to 2.

c) BMSDC - Babergh and Mid Suffolk Joint Local Plan Examination - to note a letter from the Inspectors dated 16<sup>th</sup> September 2022 – Council noted the letter sent to BMSDC and the comment from the Inspector regarding timing: We have previously indicated that we do not propose to set any formal deadlines for submission of the work to us; it is the Councils' plan and that the work on the proposed modifications is comprehensive and of a high quality is ultimately more important than the date on which it is received. Nevertheless, as the examination reaches its two year point the potential for its supporting evidence to become outdated inevitably becomes increasingly likely".

## 10. TO CONSIDER MATTERS RELATING TO NETWORK RAIL:

- a) to receive an update from the Clerk on the feasibility study relating to the Thurston Station Level Crossing to be conducted by Network Rail – it was confirmed that the CIL Bid for the retention of the monies had been approved by a MSDC Cabinet meeting in early September. All noted the next meeting was scheduled for 23<sup>rd</sup> November 2022 at which project updates and timelines would be communicated to all.
- b) to receive an update on the Community Action for Thurston (CATS) campaign to improve the appearance and use of the Thurston Station Building – the Clerk made the meeting aware of the following update from a representative of CATS in which it as confirmed that CATS was awaiting a date from Greater Anglia to view inside the building again; had submitted an article to the Thurston Newsletter to raise local awareness about the project; had submitted an article to RailEast, which is Railfuture East Anglia's quarterly magazine, to also raise awareness about the project and that they would continue to lobby all interested parties to maintain the pressure concerning the future of the station. The Clerk also made the meeting aware that she had responded to the four questions posed by CATS at the June meeting confirming that the PC as a corporate body could not align itself to a lobby group; the PC did not have the duty of care with regards to maintenance of a Grade 2 Listing Building; the spending of both MSDC Infrastructure and Neighbourhood CIL funds would require a fully costed business plan and at this stage neither MSDC nor Network Rail were linking this project with the Barrow Crossing Project. Cllr. West provided a further verbal update which confirmed that a discussion with Allen Neville, Community and Customer Engagement Manager at Great Anglia had been negative as it was stated that there was no ability to organise another visit and that any further work that had been undertaken was limited to clearing debris. Any planned work outside would be limited to tidying in the next few weeks. In the fullness of time they planned to advertise the building and a business plan will need to be submitted prior to being granted permission to visit / take this matter further.

#### 11. FINANCE:

- a) To approve the accounts awaiting payment including those coming forth (Paper 1 05.10.22) the items awaiting payment were verified and explanations given where appropriate. The meeting approved those as submitted under Paper 1 for payment as seen at Appendix B, aif.
- b) To note the accounts paid since the last meeting (Paper 2 05.10.22) the meeting retrospectively approved those payments that had been made away from the meeting as detailed under Paper 2 as seen at Appendix B, aif.
- c) To note receipts allocated since the last meeting (Paper 3 05.10.22) Council noted the receipt of monies received as identified at Appendix B.
- d) To consider and receive the Bank Reconciliation for the period ending 31.07.2022 (Paper 4 05.10.22) Council noted the overall bank balances of £347,397.50 across both accounts held in the name of the Parish Council. It was confirmed that the audit log to the end of September had been verified and signed off by Cllr. Rainbow.
- e) To receive an update on the monies held under the CIL Reserve and monies expended to date on projects identified in the Parish Infrastructure and Investment Plan or coming forth as a bid against the CIL Reserve (Paper 5 05.10.22) Council received the up-to-date position from known expenditure and noted that once all committed funds were realised there would be a potential available balance of £252,970 which would fall to £248,215 if the estimated costs for projects coming forth against the CIL pot were realised.
- f) To receive the budget to actual statements for period ending 30 September 2021 including aggregate receipts and payments (Paper 6 05.10.22) all approved the virement etc
- g) To approve the recommendation from the Recreational and Leisure Facilities Committee to work in partnership with the Primary School on a High Street Safari AR Christmas Story Trail at a maximum cost of £1,149.00. Budget allocation to be determined <a href="https://highstreetsafari.com/wp-content/uploads/2022/06/A-Local-Geogaming-Platform.pdf">https://highstreetsafari.com/wp-content/uploads/2022/06/A-Local-Geogaming-Platform.pdf</a> see minutes of 28.09.22 the Deputy Clerk provided a breakdown of costs for the one-off project and confirmed that the Headteacher of the Primary School was on board and will be fully engaged with the project. All agreed that the project should be fully supported and funded from the Neighbourhood CIL pot, aif.
- h) To receive and note the completion of the limited assurance review for the year ended 31<sup>st</sup> March 2022 for Thurston Parish Council all noted the conclusion of the audit and that there were no matters which gave cause for concern or required remedial actions.
- i) To note confirmation that in accordance with legislation the Clerk has advertised the conclusion of audit for the year ending 31<sup>st</sup> March 2022 Council noted the official process had been complied with and that in accordance with the Accounts and Audit Regulations 2015, the Clerk had advertised the conclusion of the audit on the Council operated website and noticeboards.
- j) To note that, in accordance with Council's own Financial Regulations, the RFO, in conjunction with Cllr. Rainbow, has carried out the annual review of the record of all insurances effected by the council and the property and risks covered thereby and confirms that there is adequate protection to help manage the risks associated with the Council's operation to a level which is tolerable Council to note that the renewal premium with Zurich Municipal for year two of the three-year long-term undertaking has been received and cover is in place Council noted that such a review had taken place and that appropriate insurance cover was in place.

## 12. TO CONSIDER MATTERS RELATING TO THE COMMUNITY OF THURSTON:

- a) To receive any matters relating to the partnership working with the PCC in the production of the Thurston Community Newsletter the processes and procedures were working well, however it was noted that the overall Co-ordinator for the distribution of the newsletters would be vacating the position after the November newsletter. The Clerk would look to find a replacement over the coming weeks.
- b) To consider and review the two site assessments for the recreational and leisure facilities to be placed on the 33 Acre site on Heath Road / Barton Road and resolve for the assessments to be adopted by full Council it was approved that the reference to the footpath linkages on the two site assessments be removed as clarity had been received on the route and the narrative of the s106 versus the approved plan (which had now been located by MSDC Planning Department) aif. It was noted the documents were regarded as live documents subject to revisions as the project progresses. The meeting was made aware that Jo Churchill,

MP was in the process of arranging a meeting with West Suffolk and Mid Suffolk DC Officers; representatives from the Parish Councils of Thurston, Great Barton and Rougham; representations from the Ben Wragge Skate Park Charity and associated District and County Councillors to discuss this project and involvement that might be forthcoming from both District Councils. Cllrs. Rainbow and West confirmed that they had attended a meeting of the Working Group to discuss this project and that a further meeting was proposed for early in November 2022. Overall the meeting covered a new layout, upon which discussions would be based with the Planning Department at West Suffolk District Council; a proposed access track/footpath diagonally across the site away from residents' gardens; proposed facilities included: Wheeled sports (BMX/ skatepark); MUGA (multi use games area); NEAP; Off Lead-fenced dog exercise area and Open Space-rewilding. Plan showed parking for 160 cars with coach access and turning to be considered. An update was provided on the progress being made by the Charity with regards to revised draft plan; pre-application planning meeting; stakeholder meeting and funding streams.

- c) To consider the costs involved with the proposal for Youth Work Provision in Thurston (following the presentation from Push Forward at the meeting of 03.08.22 reference paper entitled Young People in Thurston as submitted 06.07.22) although the report had still not been received in time to be added as an associated paper, Cllr. Bond made the meeting aware that it was unlikely that this project would be taken forward as further requests for information and costings were not forthcoming. Following further discussion it was agreed that the Council wished to progress such a project and Cllr. Bond agree to undertake research into how the Council might be able to run/source its own Youth Work Provision and bring this matter back to the Council for further deliberation.
- d) To receive and consider the reports from Councillors on the review of street names within the parish area for possible upgrading / replacing deferred until the next meeting as not all work had been completed.
- e) To note the retrospective approval by the Recreation Ground Trust for the upgrade of LED lighting at the Pavilion on Church Road and to note the funding sources Locality Budgets from County Cllr. Otton and District Cllrs. Austin and Richardson in the sum of £2,220.00 Council noted that the work had been undertaken to the Pavilion and that the sum of £2,200.00 had been fully funded by the Locality Budgets from County Cllr Otton and District Cllrs. Austin and Richardson. The meeting's thanks were offered to all of the Councillors for their continued support to the parish of Thurston.
- f) To receive an update on lineage across New Green Footpath Sustrans 51 it was confirmed that the order for the lineage was placed on 21<sup>st</sup> September 22 with SCC Highway's Contractor and that the lead time could be anything up to 14 weeks. Once the work has been scheduled ClIr Otton and the PC would be informed. It was confirmed that this was being funded from ClIr. Otton's LHB.

#### 13. COUNCILLOR REPORTS:

- a) To report village matters of concern to the Clerk: the following matters would be actioned by the Clerk and Deputy Clerk under delegated powers:
  - > Complaints re Norton Road hedgerows
  - Overhanging branches of trees outside of Thurston Community College
  - Streetlight of junction of School Road and Birch Road has not been changed over from the MFBU light.

## 14. CLERK'S REPORT – to receive and consider information from the Clerk and Deputy Clerk and in particular:

- a) Thermal Imaging Camera Project it was confirmed that the Parish Council had registered an interest in being part of this project and that the camera was anticipated as being available later in the year to take the images. There would be an article in the next newsletter giving a brief outline of the project. There would be a need to ascertain the extent of community involvement which would require those wishing to be part of the project to initially register their interest. The Clerk would work on relevant GDPR assessments and consent forms prior to resident's involvement.
- b) to receive the reports of items actioned under delegated powers ongoing matters relating to the transfer of allotments from Hopkins Homes; inappropriate parking at various locations in the village; hedgerows at Pokeriage Corner; graffiti; minor vandalism and liaison with PCSO Swain over the issues surrounding parking at both the Community College and the Primary School.
- c) Trees Grange Park the Clerk had been in communication with Bovis/Vistry Homes over the landscaping that had been undertaken at Grange Park. A full audit of the landscaping installed has been carried out and

- agreement had been given that this would be shared with the Parish Council including any replacement of trees/hedge planting that had died. The Clerk was awaiting these details.
- d) Crossing point Norton Road/Station Hill/Ixworth Road the Clerk made the meeting aware that she was still awaiting an update from SCC Highways as to whether design drawings had been commissioned for this junction given that monies had been agreed under the signed S106 agreements for all of the significant development to contribute to this crossing.
- e) Community Governance Review the Clerk confirmed that MSDC had indicated that its draft plan was to recommend the two extra members, but they could not look at the boundary change as this was a cross district issue. It was expected that the formal recommendation would be known in the next two weeks.
- f) Highways Meeting with Cllr. Otton and Highways Liaison Officer it was noted that the meeting with SCC Highways would cover the following matters: civil parking matters at the Primary School; junction of Ixworth Road/Station Hill/Norton Road; linage; sight lines at Pokeriage Corner and associated flooding issues. It was agreed that Ixworth Road (issue of raised kerbs) and the trees along Norton Road outside of TCC should also be covered.
- g) To receive items of correspondence for noting only it was confirmed that all such correspondence had been passed to Councillors between relevant meetings.

# 15. TO CONFIRM THE DATE OF FUTURE MEETINGS: all to take place in Thurston Community Library unless the agenda specifies otherwise –

- a) Planning Committee 12<sup>th</sup> October 2022 commencing at 7.00pm
- b) Emergency Planning Committee 26<sup>th</sup> October 2022 commencing at 6.00pm
- c) Recreational & Leisure Facilities Committee 26<sup>th</sup> October 2022 commencing at 7.15pm
- d) Parish Council Meeting 2<sup>nd</sup> November 2022 commencing at 7.00pm.
- 16. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed it was resolved that members of the public be excluded from the meeting to progress confidential matters on the grounds that publicity would prejudice the council's position in this matter, aif.
  - a) To consider further the confidential paper submitted for proposed residential development of land within Thurston Council was provided with an update on the recent meeting held to discuss this matter at which Cllrs. Rainbow and West were in attendance. All were made aware of the progress of this matter and noted the involvement of legal teams for both sides.
  - b) To consider the Operating Agreement for the Recycling Centre at New Green Centre all agreed to accept the circulated version of the Operating Agreement noting the revised termination clause, aif.
  - c) To consider an application for grant aid having considered the confidential application grant form as submitted, all agreed that this was an exceptional case and approval was given for a one-off grant of £2,000 to be offered, aif.
  - 17. CLOSURE OF THE MEETING there being no other business the meeting was closed at 8.55pm.

Appendix A - Glossary of Common Abbreviations used

Alf In favour  AGAR Annual Governance and Accountability Return  APM Annual Parish Meeting  ASB Anti-social Behaviour  BACS Bankers Automated Clearing Services  BUAB Built Up Area Boundary  BMSDC Babergh & Mid Suffolk District Councils  CC Credit Card  CAS Community Action Suffolk  CCG Clinical Commissioning Group  CEO Chief Executive Officer  Chq. Cheque  CIllr. Councillor  CMP Construction Management Programme  Cttee. Committee  DC District Council  DCLG Department of Communities and Local Government  DD Direct Debit  FOI Freedom of Information  FR Financial Regulations  GPOC General Power of Competence  HMRC Her Majesty's Revenue and Customs  HRA Habitats Regulations Assessment  ILCA Introduction to Local Council Administration  JR Judicial Review  LAIS (from SALC) Local Association's Information Services  LGBCE Local Government Boundary Commission for England	
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JR     Judicial Review       LAIS (from SALC)     Local Association's Information Services       LGBCE     Local Government Boundary Commission for England	
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LGBCE Local Government Boundary Commission for England	
1110	
LHB Locality Highways Budget	
LPA Local Planning Authority	
MSDC Mid Suffolk District Council	
NEAP Neighbourhood Equipped Area for Play	
NHS National Health Service	
NDP Neighbourhood Development Plan	
NP Neighbourhood Plan	
NR Network Rail	
PC Parish Council	
PCSO Police Community Support Officer	
Pdf Portable Document Format	
PIISG Parish Infrastructure Investment Steering Group	
PROW Public Rights of Way	
Rec. Recreation	
RFO Responsible Financial Officer	
SARS Suffolk Accident Rescue Service	
SEA Strategic Environmental Assessment	
SALC Suffolk Association of Local Councils	
SCC Suffolk County Council	
SID Speed Indicator Device	
SLA Service Level Agreement	
SNT SaferNeighbourhood Team	
SO Standing Order	
SPS Suffolk Preservation Society	
TCC Thurston Community College	
TNPSG Thurston Neighbourhood Planning Steering Group	
TPO Tree Preservation Order	
TRO Traffic Regulation Order	
VAS Vehicle Activated Sign	
VCSE Voluntary, community and social enterprise organisation	
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Appendix B	ppen	dix	В
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Accounts submitted for payment – 5 <sup>th</sup> October 2022	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning and Maintenance – Office cleaning	1555	BACS	96.00	0.00	96.00
Thurston Village Hall – Cycling Event hire	1556	BACS	31.00	0.00	31.00
Kompan – Play Inspection – quarterly	1557	BACS	153.20	30.64	183.84
M&TJ's – Clearance Work – School Road	1558	BACS	1950.00	390.00	2340.00
Gipping Press – October Newsletter	1559	BACS	1218.00	0.00	1218.00
Glasdon – 2 Dog Bins	1560	BACS	219.83	43.97	263.80
Gipping Press – 4 Dog Fouling Signs	1561	BACS	82.00	16.40	98.40

# Accounts paid since 1st September 2022

New Green Trust – Office Suite Rent (September 22)	1539	SO	412.05	0.00	412.05
Plusnet – Telephone & internet (Aug – Sept 22)	1540	DD	29.10	5.82	34.92
Plusnet – Mobile Office (August 22)	1541	DD	7.28	1.46	8.74
BT – Internet Sports Pavilion	1542	DD	33.72	6.74	40.46
Adobe Systems Software – Acrobat Pro DC	1543	CC	12.64	2.53	15.17
HP Instant Ink	1544	CC	8.33	1.67	10.00
Euroffice – printer inks	1545	CC	107.10	21.41	128.51
Rawlins – anti-graffiti paint	1546	CC	160.95	32.19	193.14
Amazon Business – prime delivery	1547	CC	40.00	8.00	48.00
Plusnet – Mobile Office (September 22)	1548	DD	7.28	1.46	8.74
Salaries – September 2022	1549-1554	Bacs	4599.80	0.00	4599.80

# Items paid following authorisation at meeting of $7^{th}$ September 2022

SHO Cleaning and Maintenance – Office cleaning	1530	BACS	96.00	0.00	96.00
SHO Cleaning and Maintenance – Heath Road and New Green	1531	BACS	150.00	0.00	150.00
New Green – Additional Biffa Bin	1532	BACS	599.46	0.00	599.46
M&TJ's – Hedge Cutting – New Green	1533	BACS	60.00	12.00	72.00
Gipping Press – Newsletter September	1534	BACS	1218.00	0.00	1218.00
Hermitage Memorials – War Memorial restoration	1535	BACS	2220.00	0.00	2220.00
Thurston Village Hall – CIL Bid – Round 1 22/23	1536	BACS	5000.00	0.00	5000.00
Zurich Municipal – Insurance – renewal 01.10.322	1537	BACS	1455.67	0.00	1455.67
PKF Littlejohn LLP – External Audit	1538	BACS	1000.00	200.00	1200.00

# Receipts received since 1st September 2022 METHOD NETT VAT TOTAL

Lloyds Bank – Interest	Interest	11.40	0.00	11.40
Newsletter Adverts – renewal – annual and one-offs	BACS	150.00	0.00	150.00
MSDC - Locality Award – LED Lights – Pavilion	BACS	745.00	0.00	745.00
SCC – Locality Award – LED Lights – Pavilion	BACS	730.00	0.00	730.00
Precept 2 of 2	BACS	62740.00	0.00	62740.00