

The integrity of the Council’s finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council’s preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,000; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,000. Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

Accounts paid between 29th August and 30th September 2024

	Voucher	METHOD	NETT	VAT	TOTAL
New Green Trust – Office Suite Rent (Oct 24)	2237	SO	468.19	0.00	468.19
O2 – Mobile Phone – Sept - Oct 24 (Clerk’s Phone)	2238	DD	12.76	2.55	15.31
BT – Pavilion Broadband Sept - Oct 24	2239	DD	42.30	8.46	50.76
O2 – Editor’s & Deputy’s Mobile Phone – Sept - Oct 24	2240	DD	23.92	4.78	28.70
Adobe Systems Software – Acrobat Pro DC	2241	CC	16.64	3.33	19.97
Community Heartbeat – Annual Support x 2	2242	Bacs	330.00	66.00	396.00
Sackers – recycling September 24	2243	DD	122.96	24.59	147.55
Aerial Direct – Office internet and phones – October 24	2244	DD	81.75	16.35	98.10
Amazon – Paper rolls (Pavilion)	2245	CC	11.00	2.20	13.20
Salaries – October 2024	2246-2251	Bacs	7914.05	0.00	7914.05

Items paid following authorisation at meeting of 2nd October 2024

SHO Cleaning & Maintenance - Office Cleaning	2225	Bacs	72.00	0.00	72.00
Kompan - Replacement mats to gym trail, cocowave & carousel	2226	Bacs	1664.11	332.82	1996.93
Project Landscaping - Works to rear of Cavendish Hall	2227	Bacs	916.67	183.33	1100.00
Parish Noticeboard Company - Balance of monies for noticeboard and magnets	2228	Bacs	553.00	110.60	663.60
Suffolk Libraries - Sensory Garden – CIL Bid	2229	Bacs	2477.05	0.00	2477.05
Project Landscaping - Installation of chair in the Wildlife Garden	2230	Bacs	166.67	33.33	200.00
PKF Littlejohn - Limited Assurance review fees	2231	Bacs	840.00	168.00	1008.00
P Gladwell - Expenses – Pavilion crockery & magnets	2232	Bacs	92.00	0.00	92.00
TCP - Part of CIL Bid – venue hire	2233	Bacs	266.00	0.00	266.00
Kompan - New Green & Thurst Café play equipment inspections	2234	Bacs	334.52	66.90	401.42
Zurich Insurance- Premium due for renewal of insurance	2234	Bacs	2158.92	0.00	2158.92
Leon Brown Arb-Agri Contracting - Tree works – Recreation Ground	2235	Bacs	1305.00	261.00	1566.00
Gipping Press - October Newsletter	2236	Bacs	1179.00	0.00	1179.00

Presented by: Mrs V Waples, Responsible Financial Officer

Countersigned by: Mr C Dashper, Chair