

Expenditure to be approved - Agenda Item 11a)

Paper 1 – 06.11.2024

The integrity of the Council’s finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council’s preferred method of settling its finances.

Within the Council’s Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements. Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts submitted for payment – PC Account

| Payee | Detail | Voucher | METHOD | NETT | VAT | TOTAL |
|--|---|---------|--------|---------|--------|---------|
| SHO Cleaning & Maintenance | Office Cleaning | 2252 | Bacs | 96.00 | 0.00 | 96.00 |
| Gipping Press | November Newsletter | 2253 | Bacs | 1179.00 | 0.00 | 1179.00 |
| Countryside Conservation & Tree Services | Hedge work, village tidy and safety work | 2254 | Bacs | 1900.00 | 380.00 | 2280.00 |
| SWT Trading Ltd | Thurston Open Spaces Biodiversity Audit | 2255 | Bacs | 1448.50 | 289.70 | 1738.20 |
| New Green Community Trust | Recycling Credits | 2256 | Bacs | 926.91 | 0.00 | 926.91 |
| Thurston Recreation Ground Charity | Hire of venue for meeting | 2257 | TRF | 17.00 | 0.00 | 17.00 |
| Parish Online | Mapping Software – annual fee | 2258 | Bacs | 190.00 | 38.00 | 228.00 |
| TCP | Part of CIL Bid – venue hire – 2 invoices | 2259 | Bacs | 432.00 | 0.00 | 432.00 |
| J West | Expenses – Planning Meeting | 2260 | Bacs | 27.50 | 0.00 | 27.50 |
| TCP | Part of CIL Bid – Stage scripts | 2261 | Bacs | 222.00 | 0.00 | 222.00 |
| High Street Safari | Trail package | 2262 | Bacs | 549.00 | 109.80 | 658.80 |

Presented by:..... Mrs V Waples, Responsible Financial Officer

Countersigned by:..... Mr C Dashper, Chair to the Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 - Note: Council resolved at the 2023 Annual Meeting of the Council that it continues to meet the eligibility conditions, and this will continue right through until the next relevant annual meeting, which will be in May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.