



This quote is valid for 10 weeks from the date shown.

- No work will be undertaken until written confirmation (a Purchase Order or confirmation email) has been received from the client that they have instructed us to proceed on the terms given. This confirmation requires the inclusion of invoicing name and address.
- All work will be undertaken in compliance with the Chartered Institute of Ecology and Environmental Management (CIEEM) Code of Professional Conduct.
- SWT Professional Indemnity Insurance provides for £5 million cover.
- SWT reserve the right to invoice for work completed to date at any stage of the project, except where SWT agrees to a payment schedule specified by the client.
- Payment due within 30 days from date of invoice, this stands as our agreed credit term. We understand and will exercise at our discretion our statutory right to claim interest and compensation for debt recovery costs under the late payment legislation if we are not paid according to agreed credit terms
- All reports will be provided electronically, unless specifically requested. If paper copies of reports are required, they will be charged in addition to the quoted fees at £30 + VAT per copy plus postage.
- All species records will be passed to the Suffolk Biodiversity Information Centre (SBIS), unless specified otherwise.
- This quotation covers only the work specified. Any further work advised will be the subject of a further quotation and agreement between the client and SWT.
- Reports supplied as drafts for comment may not be submitted into the public domain. Reports supplied in this way will be watermarked as "Draft". SWT reserve the right to retract reports marked as draft which are submitted into the public domain by the client.
- If a species or habitat that may be a material consideration for a development, project or other activity is found on site, even if it is beyond the scope of the work originally commissioned, SWT has a professional obligation to report this, and reserves the right to refer to all relevant species in the same report for which SWT was contracted for.
- In the event of evidence being found which indicate harm to wildlife and/or wildlife habitat, whether accidental, deliberate or reckless, SWT reserves the right to inform relevant statutory authority. In cases where an EPSML agreement is broken, whether accidental, deliberate or reckless, SWT reserves the right to consult with the licensing authority.
- SWT cannot guarantee the absolute completeness of any survey undertaken, and the client should adopt a precautionary approach when considering future action, especially in relation to protected and invasive non native species.
- Provision of the final assessment report is reliant on full details regarding the proposed development being provided. The client is responsible for providing all necessary information as requested to enable the works detailed in the contract. Alterations to the proposal such as in scope, layout, design or site boundary may result in a revision of services required and associated fees, and should be consulted on at the earliest possible stage.

# Wilder Ecology

## Part of SWT Trading Ltd

All profits from our work support Suffolk Wildlife Trust [suffolkwildlifetrust.org](http://suffolkwildlifetrust.org)

Page 2 of 2

A company limited by  
guarantee no. 2221844

VAT registration no.  
496 8108 03