

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council's preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,000; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,000. Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

Accounts paid since 1st May 2024	Voucher	METHOD	NETT	VAT	TOTAL
Salaries – May 2024	2089-2094	Bacs	9669.63	0.00	9669.63
New Green Trust – Office Suite Rent (May 24)	2095	SO	453.67	0.00	453.67
O2 – Mobile Phone – April - May 24 (Clerk's Phone)	2096	DD	11.96	2.39	14.35
BT – Pavilion Broadband (April – May 24)	2097	DD	42.30	8.46	50.76
O2 – Mobile Phone – April - May 24 (Editor's & Deputy Clerk's)	2098	DD	23.962	4.78	28.70
Adobe Systems Software – Acrobat Pro DC	2099	CC	16.64	3.33	19.97
Amazon – Silica gel for noticeboards	2100	CC	3.29	0.66	3.95
Amazon – Cleansing products	2101	CC	14.87	2.98	17.85
Eurooffice – Inks	2102	CC	166.38	33.26	199.64
MSDC – Tens Licence for Treasure Island	2103	CC	21.00	0.00	21.00
Aerial Direct – Broadband & office phone (April – May 24)	2104	DD	81.75	16.35	98.10
Sackers – Monthly emptying of bins at New Green	3105	DD	122.96	24.59	147.55

Items paid following authorisation at meeting of 1st May 2024

SHO Cleaning & Maintenance -Office Cleaning	2080	Bacs	96.00	0.00	96.00
Community Heartbeat - Annual Support Cost (Year 4 of 5)	2081	Bacs	165.00	33.00	198.00
Whitworth - Building surveys and condition reports	2082	Bacs	1450.00	290.00	1740.0
Gipping Press - May newsletter	2083	Bacs	1316.00	0.00	1316.00
Gipping Press - Play area replacement signs & MUGA new sign	2084	Bacs	77.00	15.40	92.40
SALC - Annual subscription	2085	Bacs	1096.45	0.00	1096.45
SLCC - Clerk's training – Village Greens	2086	Bacs	45.00	9.00	54.00
New Green Community Trust - Hire of Bowden Meeting Room	2087	Bacs	25.00	0.00	25.00

Presented by: **Mrs V Waples, Responsible Financial Officer**

Countersigned by: **Mr C Dashper, Chair**