

Expenditure to be approved - Agenda Item 10a)

Paper 1 – 05.06.2024

The integrity of the Council’s finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council’s preferred method of settling its finances.

Within the Council’s Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements. Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts submitted for payment – PC Account

Payee	Detail	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning & Maintenance	Office Cleaning	2106	Bacs	96.00	0.00	96.00
Gipping Press	June Newsletter	2107	Bacs	1174.00	0.00	1174.00
Suffolkcloud	Email hosting	2108	Bacs	260.00	0.00	260.00
Thurston Village Hall (Cavendish Hall Charity)	Hire of hall for APM	2109	Bacs	32.00	0.00	32.00
SALC	Training – engaging with young people	2110	Bacs	35.00	7.00	42.00
MSDC	Annual Play Inspections – 4 sites	2111	Bacs	212.60	42.52	255.12
SHO Cleaning & Maintenance	Installation of bin and new bench (Woodland Close)	2112	Bacs	220.00	0.00	220.00
SHO Cleaning & Maintenance	Playground remedial works	2113	Bacs	165.00	0.00	165.00
TOP Garden Services	Grounds maintenance excluding churchyard (April & May)	2114	Bacs	1440.00	288.00	1728.00
New Green Community Trust	Balance of increase of rent due – April and May	2115	Bacs	29.04	0.00	29.04
Thurston Village Hall (Cavendish Hall Charity)	Release of funds for CIL bid for chairs	2116	Bacs	3383.00	0.00	3383.00
Suffolk Libraries IPS Ltd	Part release of CIL bid for Sensory Garden – Thurston	2117	Bacs	2421.24	0.00	2421.24
TOP Garden Services	Grounds maintenance – churchyard April and May	2118	Bacs	675.00	135.00	810.00
Village Handyman	Cleaning of signs within 30mph zone	2119	Bacs	Tbc	0.00	tbc
Trevor Brown	Internal audit services and travelling - maximum	2088	Bacs	418.40	0.00	418.40

Presented by: Mrs V Waples, Responsible Financial Officer

Countersigned by..... Mr C Dashper, Chair to the Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2023 Annual Meeting of the Council that it continues to meet the eligibility conditions, and this will continue right through until the next relevant annual meeting, which will be in May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.