

## THURSTON PARISH COUNCIL

Parish Council Office

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The Parish Councillors of THURSTON PARISH COUNCIL are summoned to attend the ANNUAL COUNCIL MEETING on Wednesday 5<sup>th</sup> June 2024 commencing at 7.00pm in the Thurston Community Library on Norton Road.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

## AG E N D A

1.	Opening including Statement	7.00
2.	Apologies – a) Council to receive apologies for absence. b) Council to consent to accept apologies received.	7.01
3.	Declarations of interests: a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion. b) To receive notification of gifts of hospitality exceeding £50. c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy.	7.05
4.	Minutes of previous meetings: a) To receive and consider the minutes of the following meeting: <i>(all as previously circulated)</i> Meeting of 1 <sup>st</sup> May 2024. b) Council to note Draft and Approved minutes of the following committees are available to view online at <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> : Planning; Policy & Resources and Leisure and Environment Committee.	7.10
5.	REPORTS FOR INFORMATION – to receive the following reports as submitted by: a) County Councillor Penny Otton b) District Councillors Austin Davies & David Bradbury.	7.15
6.	Police Matters – a) To receive a report from PCSO Matt Brown from Stowmarket Community Policing Team (CPT) on crimes relating to Thurston for the month of May 2024. b) To consider matters for referral to Stowmarket CPT.	7.30
7.	PUBLIC FORUM – To receive comments from members of the public on the agenda submitted.	7.40
8.	Statutory Business – <i>to view associated papers please use the following web-link:</i> <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> a) To receive nominations for the vacant posts of Councillor (3). b) To review and adopt the latest version of Standing Orders for Thurston Parish Council. c) To review and adopt the latest version of Financial Regulations for Thurston Parish Council. d) To review and adopt the Thurston Allotment Policy e) To review and adopt the Agreement for a Tenancy for Allotments f) To receive an update on the transfer of the allotment land on Thurston Park	7.55

	g) To ratify the appointment of Lucy Robison-Smith as Tree Warden for Thurston, to be assisted by Councillor Morris.	
9.	To consider matters relating to Network Rail: a) To receive an update on the feasibility study relating to the Thurston Station Level Crossing to be carried out by Network Rail.	8.30
10.	Finance - to view all associated papers please use the following web-link: <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> a) To approve the accounts awaiting payment including those coming forth ( <i>Paper 1 – 05.06.24</i> ) b) To note the accounts paid since the last meeting up to 31.05.24 ( <i>Paper 2 – 05.06.24</i> ) c) To note receipts allocated since the last meeting up to 31.05.24 ( <i>Paper 3 – 05.06.24</i> ) d) To receive the Balance of the Accounts for the period ending 31.05.24 ( <i>Paper 4 – 05.06.24</i> ) e) To note the CIL report for April 2024 including nominal sums for potential CIL expenditure for the coming year and receipts received ( <i>Paper 5 – 05.06.24</i> ) f) Council to note the verified CIL Bids received for CIL Bid Round 1 – 2024-2025 ( <i>Paper 6 – 05.06.24</i> ) g) Council to receive the internal control review for the 1 <sup>st</sup> Quarter of 2024-2025 as carried out by Cllr. West ( <i>Paper 7 – 05.6.24</i> ) h) To note the office suite rent has increased by 3.2% in line with the CPI rise in the 12 months to March 2024. Rent has risen to £5,618.32 per annum (budget set at £5,870). i) To receive a recommendation from the Recreation Ground Trust Committee for a condition survey of trees at Thurston Recreation Ground at a cost of £893.75 ( <i>Urban Forestry Quote 08.03.24</i> ) j) To receive the recommendation from the LEC to purchase two individual bees houses from RSPB for the Wildlife Garden, New Green at a cost of £50.00 ( <i>Wildlife Garden Recommendations - 05.06.24</i> ) k) To receive the recommendation from the LEC to purchase two gates signs for the Wildlife Area, New Green at a cost of £130.00 ( <i>Wildlife Garden Recommendations - 05.06.24</i> ) l) To receive the recommendation from the LEC to commission Suffolk Wildlife Trust Trading Ltd to carry out a biodiversity audit on the public open spaces in Thurston at a cost of £1,448.50 ( <i>SWT Quotation – Biodiversity Audit – 05.06.24</i> )	8.35
11.	To consider matters relating to the Community of Thurston: a) To receive matters relating to the production of the Thurston Community Newsletter. b) To receive an update on the Taxi-Bus Service – Thurston to Bury St Edmunds & the Grant Offer under the BSIP to deliver enhancements to the Village Connections DRT Scheme c) To note completion of works for the installation of accessible play equipment within the fenced area of New Green. d) To receive issues relating to traffic management within Thurston and in particular: i. Hollow Lane & The Planche / Church Road – request for a reduction in the speed limit ii. Barrells Road – request for a reduction in the speed limit e) To receive an update on the Wildlife Garden Project on New Green grounds. f) To receive an update on the grounds maintenance contract covering the areas maintained by the parish council.	9.00
12.	To consider matters relating to Planning: a) To consider the following planning application: • DC/24/02211 - Application under S73a for the Removal or Variation of a Condition relating to 4942/16 dated 08/01/2019 Town and Country Planning Act 1990 (as amended) - Residential development consisting of 64 dwellings and associated highway, car parking and public open space. To Vary Condition 1 (Approved Plans and Documents) -to reduce the provision of affordable housing on site in line with the financial viability	9.20

	<p>report @ land at Meadow Lane</p> <ul style="list-style-type: none"> <li>• DC/24/02330 - Full Planning Application - Erection of 61 no. dwellings, open space and associated infrastructure. Location: Land To The West Of, Ixworth Road</li> </ul> <p>b) BMSDC – Supplementary Planning Documents Consultation – to review and consider Council’s response to the public consultation on the following documents (closing date is 19<sup>th</sup> June 2024): Biodiversity &amp; Trees SPD; Housing SDP and Intensive Livestock &amp; Poultry SPD.</p> <p>c) To note a date for the next Council Liaison Meeting with Linden Homes is still to be scheduled.</p> <p>d) DC/23/02429 &amp; DC/23/02430 – to receive an update on the status of both planning applications.</p> <p>e) To receive an update on matters relating to Ixworth Road.</p> <p>f) To receive an update on works to Footpath TH6 - Norton Road to Church Road.</p> <p>g) SN/23/00343/SNL - to note confirmation of the street names to be used for Phase 3, Norton Road (Cavendish View)</p> <p>h) Land to the south of College Park – to note the imminent submission of a planning application by Persimmon for this area.</p>	
13.	<p>Councillor Reports:</p> <p>a) To report village matters of concern to the Clerk.</p> <p>b) To receive items for information only from parish council appointed representatives on outside bodies / groups.</p>	9.45
14.	<p>Clerks Report – to receive and consider information from the Clerk and Deputy Clerk and in particular:</p> <p>a) To receive the reports of items actioned under delegated powers.</p> <p>b) Inclusive play equipment project at New Green – to receive an update on the installation of the equipment.</p> <p>c) To receive items of correspondence for noting only.</p>	9.50
15.	<p>To confirm the date of future meetings: all taking place in the Thurston Community Library:</p> <p>a) Leisure and Environment Committee Meeting – 19<sup>th</sup> June 2024 – commencing at 6.30pm in the Community Library, Norton Road</p> <p>b) Planning Committee Meeting – 19<sup>th</sup> June 2024 – commencing at 6.30pm in the Community Library, Norton Road</p> <p>c) Council Meeting – 3<sup>rd</sup> July 2024 – commencing at 7.00pm in the Community Library, Norton Road.</p>	9.55
16.	Close of the meeting	10.05

***Victoria S Waples***  
Victoria S Waples,  
Proper Officer to the Council