

**Expenditure to be approved - Agenda Item 10a)**

Paper 1 – 04.09.2024

The integrity of the Council’s finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council’s preferred method of settling its finances.

Within the Council’s Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements. Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

**Accounts submitted for payment – PC Account**

Payee	Detail	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning & Maintenance	Office Cleaning	2194	Bacs	120.00	0.00	120.00
The Noticeboard Company	Noticeboard and magnets – CIL- 50%	2195	Bacs	553.00	110.60	663.60
Gipping Press	Councillor Postcards	2196	Bacs	96.00	0.00	96.00
Elmswell PC	Taxi Bus Scheme – June 23 – March 24 – CIL	2197	Bacs	451.20	0.00	451.20
Rees Pryer	Professional services – Pavilion, Church Road	2198	Bacs	450.00	90.00	540.00
Rialtas Business Solutions Ltd	Assets Inventory Software inc. annual support	2199	Bacs	739.13	147.83	886.96
Suffolk Libraries	Annual Support	2200	Bacs	2700.00	0.00	2700.00
TOP Garden Services	Church Ground maintenance	2201	Bacs	506.25	101.25	607.50
Wicksteed Leisure	Labour costs for repair only (repair kit – credited_	2202	Bacs	400.00	80.00	480.00
Gipping Press	September Newsletter	2203	Bacs	Tbc	0.00	Tbc
Suffolk.cloud	Website training – Deputy and Newsletter Editor	2204	Bacs	150.00	0.00	150.00
SHO	Maintenance – Heath Road play are and Pavilion	2205	Bacs	35.00	0.00	35.00

Presented by: ..... Mrs V Waples, Responsible Financial Officer

Countersigned by..... Mr C Dashper, Chair to the Parish Council

**All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012**

**Note: Council resolved at the 2023 Annual Meeting of the Council that it continues to meet the eligibility conditions, and this will continue right through until the next relevant annual meeting, which will be in May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.**