

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council's preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,000; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,000. Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

Accounts paid since 5th June 2024

	Voucher	METHOD	NETT	VAT	TOTAL
Salaries – June 2024	2126-2131	Bacs	7155.30	0.00	7155.30
New Green Trust – Office Suite Rent (June 24)	2120	SO	468.19	0.00	468.19
O2 – Mobile Phone – May – June 24 (Clerk's Phone)	2121	DD	11.96	2.39	14.35
BT – Pavilion Broadband (May-June 24)	2122	DD	42.30	8.46	50.76
O2 – Mobile Phone –May – June 24 (Editor's & Deputy Clerk's)	2123	DD	23.92	4.78	28.70
Aerial Direct – Broadband & office phone (May-June 24)	2124	DD	81.75	16.35	98.10
Sackers – Monthly emptying of bins at New Green	2125	DD	153.70	30.74	184.44
Adobe Systems Software – Acrobat Pro DC	2131	CC	16.64	3.33	19.97
Amazon – keyboard and mouse	2132	CC	16.66	3.33	19.99
Amazon – Protector for laptop	2133	CC	11.32	2.27	13.59
Amazon – Wireless mouse	2134	CC	8.32	1.67	9.99
Eurooffice – cleansing (Pavilion) & ink	2135	CC	166.60	33.32	199.92
Amazon – Training seta and toddler step – Pavilion	2136	CC	13.32	2.67	15.99
Amazon – replacement toilet seat – Pavilion	2137	CC	13.85	2.77	16.62

Items paid following authorisation at meeting of 5th June 2024

SHO Cleaning & Maintenance - Office Cleaning	2106	Bacs	96.00	0.00	96.00
Gipping Press - June Newsletter	2107	Bacs	1174.00	0.00	1174.00
Suffolkcloud - Email hosting	2108	Bacs	260.00	0.00	260.00
Thurston Village Hall (Cavendish Hall Charity) - Hire of hall for APM	2109	Bacs	32.00	0.00	32.00
SALC - Training – engaging with young people	2110	Bacs	35.00	7.00	42.00
MSDC - Annual Play Inspections – 4 sites	2111	Bacs	212.60	42.52	255.12
SHO Cleaning & Maintenance - Installation of bin and new bench (Woodland Close)	2112	Bacs	220.00	0.00	220.00
SHO Cleaning & Maintenance - Playground remedial works	2113	Bacs	165.00	0.00	165.00
TOP Garden Services - Grounds maintenance excluding churchyard (April & May)	2114	Bacs	1440.00	288.00	1728.00
New Green Community Trust - Balance of increase of rent due – April and May	2115	Bacs	29.04	0.00	29.04
Thurston Village Hall (Cavendish Hall Charity) - Release of funds for CIL bid for chairs	2116	Bacs	3383.00	0.00	3383.00
Suffolk Libraries IPS Ltd - Part release of CIL bid for Sensory Garden – Thurston	2117	Bacs	2421.24	0.00	2421.24
TOP Garden Services - Grounds maintenance – churchyard April and May	2118	Bacs	675.00	135.00	810.00
Village Handyman - Cleaning of signs within 30mph zone	2119	Bacs	Tbc	0.00	tbc
Trevor Brown - Internal audit services and travelling - maximum	2088	Bacs	418.40	0.00	418.40

Presented by: Mrs V Waples, Responsible Financial Officer

Countersigned by: Mr C Dashper, Chair