

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council's preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,500; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,500. Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

**Accounts paid since 1<sup>st</sup> March 2024**

	Voucher	METHOD	NETT	VAT	
<b>TOTAL</b>					
New Green Trust – Office Suite Rent (March 24)	2031	SO	453.67	0.00	453.67
O2 – Mobile Phone – Feb - Mar 24 (Clerk's Phone)	2032	DD	11.00	2.20	13.20
BT – Pavilion Broadband (Feb – Mar 24)	2033	DD	37.95	7.59	45.54
O2 – Mobile Phone – Feb-Mar 24 (Editor's & Deputy Clerk's)	2034	DD	22.00	4.40	26.40
Adobe Systems Software – Acrobat Pro DC	2035	CC	16.64	3.33	19.97
Amazon – Garden Soil Tester – CIL Wildlife Garden	2036	CC	10.74	2.15	12.89
Amazon – Filing accessories	2037	CC	23.31	4.67	27.98
Amazon – Laptip Bag – x 2	2038	CC	33.89	6.78	40.67
Eurooffice – Inks	2039	CC	167.01	33.40	200.41
Aerial Direct – Broadband & office phone ( Feb -Mar 24)	2040	DD	81.75	16.35	98.10
Ashtons – Legal Fees for land transfer	2041	Bacs	6647.50	1291.49	7938.99
Sy Edmundsbury Theatre Services – TCP – CIL	2042	Bacs	2000.00	400.00	2400.00
Mid Suffolk Croquet Club	2043	Bacs	500.00	0.00	500.00
MARPA – Subscription	2044	Bacs	25.00	0.00	25.00
Kompan – New Green Play Inspection	2045	Bacs	334.52	66.90	401.42
TOP Garden Services – Wlidlife Area Works – NG	2046	Bacs	210.00	42.00	252.00
Salaries – March 2024	2047-2052	Bacs	10694.73	0.00	10694.73
Suffolk County Council – Street Lighting	2053	Bacs	5382.86	1076.58	6459.44
Sackers – Monthly emptying of bins at New Green	2054	DD	122.96	24.59	147.55

**Items paid following authorisation at meeting of 6<sup>th</sup> March 2024**

SHO Cleaning & Maintenance – Office Cleaning	2021	Bacs	96.00	0.00	96.00
Westcotec Ltd – Battery for VAS	2022	Bacs	91.50	18.30	109.80
SALC – Councillor Training	2023	Bacs	60.00	12.00	72.00
Gipping Press – March Newsletter	2024	Bacs	1152.00	0.00	1152.00
The Parish Notice Board Company – 2 no parish noticeboards – 50%	2025	Bacs	937.50	187.50	1125.00
TOP Garden Services – works to remove trees on POS New Green	2026	Bacs	240.00	48.00	288.00
TOP Garden Services – works to tress on POS New Green	2027	Bacs	360.00	72.00	432.00
J West (on behalf of TCP) – Expenses - CIL	2028	Bacs	298.12	0.00	298.12
Gage Computer Services – computer set-up and outlook problems	2029	Bacs	176.00	0.00	176.00
Thurston Community College – venue hire – TCP - CIL	2030	Bacs	2139.34	427.86	2567.20

**Presented by:** ..... **Mrs V Waples, Responsible Financial Officer**

**Countersigned by:** ..... **Mr C Dashper, Chair**